

Section 9

Southern University at Shreveport Code of Conduct

CODE OF STUDENT CONDUCT

STUDENT RIGHTS AND RESPONSIBILITIES

Southern University students are expected to obey federal, state, and local laws in addition to the rules and regulations of the University. These rules and regulations of the University are found in the Student Handbook. The Student Handbook is available for review on-line at <http://www.susla.edu>. The University, as an educational institution, has a special set of interests and purposes (the protection and promotion of which are essential to its effective functioning). These include: (a) the opportunity for students to attain their educational objectives; (b) the creation and maintenance of an intellectual and educational atmosphere throughout the University; (c) the protection of the health, safety, welfare, property, and human rights of all members of the University; and (d) the protection of the property, and reputation of the University itself. The approach to conduct emphasizes the University's obligation to promote the personal freedom, maturity, and responsibility of students however; students have a clear responsibility to conduct themselves in a manner in which they assist the University in achieving its goals.

Southern University adheres to the concept of educational discipline; therefore, when a student is not a danger to the University community, and when repetition of the misconduct is unlikely, the University will make every effort to educate the student through a sanction. But should a student demonstrate that he or she is unwilling to obey the rules governing conduct, he or she will be treated the same as one who has failed academically and will be separated from the University.

Students at Southern University at Shreveport have the right to be free from all forms of discrimination on the basis of race, age, creed, disability, color, religion, sex/gender, political affiliation, and/or national origin.

The inherent aim of the Southern University System is to take into account the student who needs adequate supervision and the more mature student whose development requires some latitude for experimentation. Therefore, the student is expected to assume more and more responsibility for his/her behavior.

STATEMENT OF PURPOSE

Southern University at Shreveport is an integral part and an accredited member of the Southern University System. The primary concern of Southern University at Shreveport is to provide and maintain quality education in the varied fields of knowledge for its constituents. The range of educational offerings include developmental or compensatory courses below collegiate grade; one-and two-year programs in technical and semi-professional fields leading to careers; two-year curricula leading to associate degrees; and transfer programs that qualify the student to enter the third year of a four-year college or university. A wide variety of credit and noncredit courses, special institutes, workshops, seminars and short programs is offered for part-time students during the day and evening hours.

CONDUCT AND INSTITUTIONAL POLICIES AND REGULATIONS

Purpose of Student Conduct Policies

1. To maintain a way of student life that is physically and psychologically healthy.
2. To protect the Institution from behavior which jeopardizes SUSLA's ability to exercise its responsibility and achieve its educational mission.
3. To sufficiently preserve satisfactory relationships with the larger community, of which the Institution is a part, so as to enable the Institution to obtain the necessary resources and support to fulfill its primary educational task.
4. To maintain order and to control behavior that infringed upon the freedom and privacy of others.
5. To protect the students on campus from bodily harm.

The inherent aim is that students will assume more responsibility for their expectation of themselves.

A University cannot function without a minimal set of policies and regulations that it will enforce. Therefore, policies and regulations that make students liable to University discipline (within prescribed hearing or "due process" hearings) are:

1. Student behavior which is
 - a. Damaging to property or which inflicts physical harm on persons, e.g. defacing property, assaulting a person, stealing (includes an examination).
 - b. Disruptive or disturbing to other persons, e.g. excessive noise or music inside or near building, running inside buildings.
 - c. Obscene—e.g. indecent exposure, shouting, profanity.
2. The possession, use, or distribution of marijuana, LSD, or other hallucinogens and narcotic drugs or alcoholic beverages.
3. The refusal to respond or report when duly summoned by an administrator, faculty member, or campus police officer or unwarranted verbal abuse of any or the aforementioned.
4. The playing of cards or any type of games of chance during school (except in areas which may be designated for such activities).
5. Those forms of on-campus activity whose distinctive character is physical force or obstruction, or deliberated disruption or organized activities
6. Defacing or abusing property
 - a. Cutting or marking furniture or walls
 - b. Lying down or having feet on furniture
 - c. Sitting on railings in lounge areas
 - d. Breaking glass (structural or otherwise)

The above policies apply to all campus buildings including lounge areas, classrooms, rest rooms, and stair landings, etc.

STANDARDS OF STUDENT CONDUCT, RIGHTS, AND RESPONSIBILITIES

Students are expected to conduct themselves as responsible citizens. Faculty, staff, and administrators have the authority to establish and maintain standards of conduct for students. This authority not only extends to the classroom and all on-campus activities but also to all University sponsored off-campus activities. Any student who fails to conduct himself/herself responsibly with respect to persons and property may be withdrawn from school. The University may also drop a student from a class or from all classes for any breach of conduct. Students who are removed from a class or classes can seek appeal by due process.

The standards of student conduct are subject to change by action of University administration.

DANGEROUS CONDUCT

Dangerous conduct to self or others or conduct that creates a disturbance or disrupts the ability of the University to carry on its essential functions may constitute —dangerous conduct. In accordance with the Drug-Free Schools and Communities Act, the University's standards of conduct prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees, on the University's property or as part of any of its activities.

INTRODUCTION

The Southern University at Shreveport Code of Student Conduct is promulgated by the Office of the Chancellor under the power and authority of the Southern University Board of Supervisors and the authority delegated by the Board of Supervisors and through the President of the University System to the Office of the Chancellor and other administrative officers. These regulations are administered by the Office of Student Affairs

The definition of the University's role in student rights, duties and responsibilities is contained in the By-Laws and Regulations of the Southern University Board of Supervisors. The By-Laws and Regulations of the Southern University Board of Supervisors may be found on-line at <http://www.susla.edu>.

The Southern University Board of Supervisors subscribes to the principle that the freedom to teach and freedom to learn are inseparable facets of academic freedom and that freedom to learn depends upon appropriate opportunities and conditions in the classroom, on the campus and in the larger community.

The Southern University System has the duty and the corollary disciplinary powers to protect its educational purpose through the setting of standards of scholarship and conduct for students. The administration of discipline should guarantee due process to a student accused of misconduct.

DISCIPLINARY PROCEDURES OR SANCTIONS

A student admitted to Southern University at Shreveport accepts the responsibility to conform to such regulations that the University may promulgate via the Student Handbook. The University has the authority to impose sanctions on a student who fails to meet this obligation. In determining possible sanctions, the University will consider the type of offense, the welfare of the student and the University, and any prior

disciplinary record of the student. One or more of the following disciplinary sanctions may be imposed: expulsion, suspension, probation, warning, or the imposition of reasonable fines.

A student may appeal any disciplinary sanction within 72 hours after notification of the sanction. The Student Affairs Office will make reasonable effort to make the regulations available in printed form and online, but students are responsible for becoming familiar with such regulations and are held accountable for any misconduct, even in the absence of such familiarity.

DEFINITIONS OF PENALTIES OR SANCTIONS

1. **Disciplinary Warning** – An official notification to the student that he or she has violated the University rules, regulations, procedures, and policies. Any further misconduct will result in one or all of the more serious disciplinary sanctions: disciplinary probation, disciplinary suspension, or disciplinary expulsion. This sanction is part of the official record but is removed at the time student completes the degree program in which he or she is enrolled, transfers to another institution, or seeks employment.
2. **Disciplinary Probation** – An indication to a student that his or her behavior has resulted in a sanction extremely close to suspension. If a student already on disciplinary probation comes before the Committee for a second case of misconduct and is found to have violated the Code of Student Conduct again, it is imposed for a definite period of time. Any further misconduct on the student's part while on probation will, in most cases, result in suspension from the University. A specific time period of suspension will be prescribed by the Disciplinary Committee
3. **University Disciplinary Probation** – also may place specific restriction and/or extra requirements on the student. These conditions will vary with each case. Extra requirements may include restriction from, and/or participation in, extracurricular activities or special requirements, not academically restrictive in nature, which are also intended to educate and contribute positively to a student's development. A specific time period of probation will always be prescribed by the Disciplinary Committee.
4. **Disciplinary Suspension** – Prohibition from attending and from being present without permission on the property of any campus of Southern University for the duration of the sanction, which shall not exceed a period of more than two full semesters, following the effective date thereof. If required by the sanction, students who have been suspended must petition for reenrollment through the University's Disciplinary Board after the duration of the suspension period.
5. **Disciplinary Expulsion** – Prohibition from ever attending and from being present without permission on the property of any campus of Southern University.
6. **Administrative Suspension** – Prohibition from attending and from being present without permission on the property of any campus of Southern University for the duration of the sanction. The proceedings for Administrative Suspension are informal investigations conducted by the Assistant Vice Chancellor for Student Affairs without instituting disciplinary proceedings. Administrative Suspension is rendered in an emergency case, when necessary to secure the safety and health of other persons or

student against whom the action is taken and/or there is an alleged violation of the Student Code of Conduct.

- a. The student must immediately withdraw from the University.
 - b. The student has a right to file a written appeal to the University Appeal Board within 72 hours after notification of sanction imposed by the Assistant Vice Chancellor for Student Affairs on the grounds of new evidence.
 - c. If the student does not appeal within 72 hours of the initial order, the right to appeal is waived and the order becomes final.
7. Other Sanctions-The University Disciplinary Committee may impose appropriate sanctions, including but not limited to restrictions of student privileges, restrictions on right of access to campus facilities, work fines and monetary payments for purposes of restitution due to damage or misappropriation of University property.

UNIVERSITY JURISDICTION

Southern University at Shreveport students are subject to all federal, state, and local laws. Students additionally are subject to appropriate and reasonable disciplinary action- including suspension or expulsion- for breach of any of the University's rules, regulations, or policies.

The offense occurred at a university sponsored or sanctioned event;

The accused student used his or university status to assist in commission of the offense (for example, using a student ID card to write bad checks).

DISCIPLINARY COMMITTEE

The primary purpose of the Southern University Disciplinary Committee will be to help govern the University community by regulating student conduct and enforcing the Code of Student Conduct, consistent with the principles of due process of law applicable to state universities. The Office of Student Affairs will have the administrative responsibility for the Southern University at Shreveport's Disciplinary Committee.

JURISDICTION – The University Disciplinary Committee has two major functions. It studies and recommends to the administration policies relating to student conduct and serves as a hearing board for individual or group discipline cases which are introduced as an appeal of previous or initial disciplinary action.

COMPOSITION – The University Disciplinary Committee is composed of five or more representatives of the faculty and staff and one students. The Assistant Vice Chancellor for Student Affairs appoints the faculty/staff members. The President of the Student Government Association appoints student members.

DISCIPLINARY PROCEDURES - In matters referred to the University Disciplinary Committee, the accused shall:

- a. Receive written notice from the chairperson of the Disciplinary Committee of charges, the date, time and place the case will be heard at least 48 hours in advance.
- b. The student may be assisted in his/her defense and accompanied by an advisor.

Legal counsel is permitted on either side providing prior notice has been furnished to the committee and all concerned have reached agreement. Failure to appear before the Disciplinary Committee as notified does not preclude the committee hearing and acting on a case.

DISCIPLINARY PROCEDURE

For any student who violates the regulations of Southern University at Shreveport, Louisiana and has to appear before the Disciplinary Committee, the following procedure will be followed:

1. The student will be given a written notice of the charges and an announcement as to the place and time of the disciplinary meeting at least 72 hours before the meeting occurs. Any student charged with an alleged violation of the Code of Conduct or any other university policy shall be notified of the charges against him or her; of the specific policy or Code of Conduct violation; and of the date, time, and place of the scheduled hearing at least 72 hours prior to the hearing, except when the accused student or institution postpones the hearing, and provided the student has informed the university of his or her current address. If the student has not furnished the University with a current address, the University must make a reasonable attempt to notify the student (Such attempts may compromise the University's ability to provide 72 hours' notice):
 - a. at the last address provided, SUSLA email, or
 - b. by locating the student via his or her class schedule.
2. Prior to the start of a judicial hearing, any party may challenge a judicial hearing, any party may challenge a judicial committee or board member's right to participate, if personal bias would prevent the committee member from rendering an objective decision. Committee members are expected to excuse themselves from hearing a case if personal bias would prevent them from rendering an objective decision.
3. Every person attending or participating in a disciplinary hearing must
 - a. Refrain from disruptive conduct.
 - b. Obey any directive or instruction from the presiding chairperson.
4. The accused student may have legal representation at the meeting, if he or she so desires.

Due Process in Disciplinary Hearings

1. The committee chairperson convenes and presides over the hearing only if the appropriate quorum is present. The chairperson is charged with maintaining orderly discussions throughout the hearing and limiting testimony, giving equal time to both the complainant and the referred student.
2. The chairperson confirms that the referred student understands his or her rights.
3. The chairperson reads into the record the University's opening statement and all statements of alleged violation(s).
4. The referred student makes an opening statement, including admission or denial of charges.
5. Witnesses and/or evidence are presented. Witnesses are represented one at a time.

6. A witness can only be present at a hearing during his or her own testimony. Written testimony from witnesses unable to be at a hearing may be acceptable, but the validity of testimony will be ruled by the chairperson or the director of student life.
7. Members of disciplinary committee or board may cross examine any witness and/or the person being charged.
8. After all witness, evidence, and testimony have been presented, the chairperson will ask each side if there is additional information that has not been heard pertaining to the case.
9. Closing statements no longer than five minutes may be made by the referred student and complainant.
10. Next, all are dismissed except for the chairperson and disciplinary members. The disciplinary members determine if the student(s) is/are to be found in violation and, if so, what sanction(s) should be imposed. A simple majority vote by committee members will determine the outcome of the case.
11. The Disciplinary Committee will make a written recommendation to the Assistant Vice Chancellor for Student Affairs within 48 hours of the hearing. The Assistant Vice Chancellor for Student Affairs will give the student notification of action taken thereafter.

UNIVERSITY APPEAL BOARD

JURISDICTION – The University Appeal Board shall hear appeals of students from decisions of the University Disciplinary Committee/or Administrative Suspension by the Assistant Vice Chancellor for Student Affairs.

COMPOSITION – The University Appeal Board shall consist of three members, including one faculty member; one student; and one administrator. These members are appointed by the Assistant Vice Chancellor for Student Affairs. One of the members shall be designated as chairperson and shall have a vote in all appeals.

JUDICIAL PROCEDURES – The student has a right to file a written appeal within 72 hours after notification of sanction imposed by the Disciplinary Committee on the grounds of new evidence, a defect in judicial procedures, and/or inappropriate sanction or unfairness. Appeal board members cannot be persons who served on the Disciplinary Committee. The appeal board shall, by majority vote, grant a hearing or deny the appeal. If the hearing is granted, the appeal may be (a) denied, upholding the sanction, (b) granted, and a new hearing ordered, or (c) granted, and the sanction changed.

If an appeal is granted by the Appeal Board, the procedures shall be as follows:

- a. Once the written appeal has been granted, an appeal hearing will be held within seven working days.
- b. An official record of the appeal hearing shall be maintained by the Assistant Vice Chancellor for Student Affairs.
- c. The student may be represented by a member of the University community, his or her parents, or by legal counsel.
- d. The student may present all reasonable new evidence, or arguments to show the merit of his or her appeal, but such evidence shall not be considered as requiring a new hearing unless it shows that the members of the Disciplinary Committee were unreasonable in their judgment

as to procedural fairness or sanction imposed. In this event, the University Appeal Board may grant a new hearing.

- e. The chairperson shall determine the procedures of the appeal hearing and preserve its orderly operation and request the chairperson of the Disciplinary Committee to provide all pertinent information requested.
- f. The Appeal Board shall make its recommendation known to the Assistant Vice Chancellor for Student Affairs who has the option of approval or disapproval.
- g. The Assistant Vice Chancellor for Student Affairs notifies the student and the chairperson of the Disciplinary Committee and Appeal Board of the decision within three working days.
- h. Usually the decision of the Assistant Vice Chancellor for Student Affairs is final. However, under extremely unusual circumstances, a written appeal may be made to the Vice Chancellor of Student Affairs.

STUDENT GRIEVANCE BOARD

JURISDICTION – The Student Grievance Board serves to review student grievance relating to both academic and non-academic (with the exception of disciplinary) matters.

COMPOSITION – The Student Grievance Board is composed of one student and three faculty or staff members. Assistant Vice Chancellor of Student Affairs will select representatives for this Board.

JUDICIAL PROCEDURES – Southern University System has the preference for resolving disputes through a process of conciliation of the parties involved rather than through a process of assertion of legal rights.

The Student Grievance Board serves to review student grievances relating to both academic and non-academic (with the exception of disciplinary) matters. In the case of an academic grievance, a student may appeal to the Student Grievance Board following failure on the student's part to achieve a satisfactory resolution with the course instructor, departmental chairperson, division head, and the Vice Chancellor for Academic and Student Affairs. The Student Grievance Board submits its recommendations to the Chancellor. The Chancellor makes the final decision.

In the case of a grievance that involves a complaint by a student against a University employee, a student may appeal to the Student Grievance Board.

Before the Board acts on any grievance brought by a student, the grievance must have been presented in writing and must have been fully discussed with the head of the department or unit involved without receiving satisfaction within ten (10) working days after the incident. The burden of proof regarding any grievance rests upon the individual bringing the grievance. All members of the Board will be held in closed sessions with only members and parties to the grievance present. All parties involved in the grievance shall be present when evidence is introduced and either party will be permitted to have an academic advisor and/or legal counsel of his choice.

All parties in the grievance will be given not less than one week to prepare for the hearing, and will be notified as to the time and place of the hearing.

A recorded and written summary will be made of all proceedings of the Board and will be submitted to the Assistant Vice Chancellor for Student Affairs for final disposition.

RESIDENCE HALL DISCIPLINARY BOARD

The Residence Hall Disciplinary Board has jurisdiction over all disciplinary infractions, except major infractions of university regulations, involving students residing in the residence hall. The University's Residence Hall Disciplinary Board makes recommendations to the Assistant Vice Chancellor for Student Affairs for disciplinary probation; withdrawal of residence hall privileges and/or restrictions on social activities; or reassignment within the residence hall or removal from the residence hall. A student makes any appeal of a board decision directly to the Assistant Vice Chancellor for Student Affairs. The Assistant Vice Chancellor for Student Affairs may, in turn, make referrals to the University Disciplinary Committee.

VIOLATIONS

The following acts are defined by Southern University at Shreveport to be unacceptable, with violations subject to disciplinary action as prescribed. The judiciary body shall have the authority to impose a sanction greater or less than specified for a given code category. A student who commits several related offenses at one time will have one hearing.

CODE ONE OFFENSES

A student found to have violated any of the following regulations shall be subject to a maximum sanction of expulsion or suspension:

1. **Academic Misconduct** – Academic dishonesty illustrated by but not limited to cases of cheating and/or plagiarism. Plagiarism can take many forms, but in essence it involves the presentation of some other person's work as if it were the work of the presenter. A faculty member has the authority to grant a failing grades in case of academic misconduct as well as referring the case to the Disciplinary Committee.
2. **Dishonesty** – Knowingly furnishes false information to the University or any other organization by forgery, alteration; or misuse of University documents or records with intention to deceive; knowingly furnishing to a University office or to a University official a written or oral statement known to be false; and/or knowingly furnishing false identification to a University official.
3. **Violation of Probation** – Violation of the terms of probation while such probation is in effect.
4. **Disruption/Obstruction** – Knowingly and intentionally obstructing or interfering with the orderly conduct of University affairs including teaching, research, administration, disciplinary procedures, or any University activities on University-owned or controlled property; or intentionally obstructing the free flow of traffic, both pedestrian or vehicular on University-owned or controlled property.

5. **Intentional Bodily Harm** – Intentionally inflicting bodily harm upon any person on University-owned or controlled property; intentionally taking any action for the purpose of inflicting bodily harm upon any person; taking any action with reckless disregard that bodily harm could result upon any person.
6. **Menacing** – Threatening to use force to inflict bodily harm upon any person on University-owned or controlled property; menacing a member of the University community. Knowingly causing a person to believe that the offender will cause serious physical harm to one's property. Such behavior includes rape, sexual assault, or sexually threatening actions.
7. **Intentional Destruction of Property** – Intentionally damaging, destroying, or defacing University property or the property of any person while on University-owned or controlled property.
8. **Theft** – Theft of property of the University, of a member of the University, or of a visitor to the University. Such an act constitutes a criminal felony.
9. **Possession of Stolen Property** – Knowingly possessing property that may be identified as being stolen from the University or from any other person or agency. Such an act constitutes a criminal felony.
10. **Forcible Entry** – Forcible breaking or entering into any building, structure, or facility on University-owned or controlled property.
11. **Hazing** – Any act that causes, or is likely to cause, serious physical or mental harm or which tends to or actually injures, frightens, demeans, degrades, or disgraces any person.
12. **Possession of Dangerous Weapons** – Unauthorized possession or keeping of a firearm of any description, including such weapons as compressed-air guns, pellet guns, illegal knives, or BB guns on University property; unauthorized possession or keeping of any dangerous chemicals or explosive devices of any description on University property.
13. **Manufacture and Distribution of Drugs, Narcotics, or Marijuana** – The manufacture, distribution, or sale of any illegal drug or narcotic including but not limited to barbiturates, hallucinogens, amphetamines, cocaine, opium, heroin, or marijuana and hashish. Such possession constitutes a criminal felony.
14. **Possession of Alcohol/Illegal Drugs, Narcotics, or Marijuana** – Illegal possession or unauthorized use of alcohol, drugs or use of any illegal drug or narcotic, including but not limited to barbiturates, hallucinogens, amphetamines, cocaine, opium, and heroin. Possession of any illegal drug would constitute a criminal felony or serious misdemeanor.
15. **Violation of Federal, State or Local Laws** – Violating a city, state, or federal law which demonstrates the student poses a potential threat or danger to the University or University community or in which the violation was directed toward another member of the University community or the University itself.
16. **Trespassing** – Unauthorized entry to or use of University buildings and grounds.
17. Aiding and Abetting-conspiring with, or knowingly helping, procuring, or encouraging another person to engage in the violation of Code One Offenses.

18. **Kidnapping/Abduction** – The unlawful seizure, transportation, or detention of a person, or any combination of these actions, against his or her will, or of a minor without the consent of his or her custodial parent(s) or legal guardian. Note: kidnapping /abduction includes hostage taking.
19. **Sex Offenses, Forcible** – Any sexual act directed against another person, forcibly or against the person’s will where the victim is incapable of giving consent.
20. **Non-forcible Sex Offenses** – Unlawful, non-forcible sexual intercourse. Incest-Non- forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. Statutory rape-Non-forcible sexual intercourse with a person who is under the statutory age of consent.
21. **Sexual Contact** – Any sexual contact is prohibited on Southern University at Shreveport campus
22. **Harassment** – The University prohibits any harassment related to a person’s race, color, sex, sexual orientation, religion, national origin, age, or disability. Sexual harassment or abuse is verbal or physical conduct that denigrates or shows hostility or aversion toward an employee, student, or group of employees or students because of his or her gender.
23. **Repeated Offenses** – Violation of two or more related Code Three Offenses or repetition within two semesters of any offenses included in Code Two.
24. **Scholastic Dishonesty** – Students are expected to maintain complete honesty and integrity in their educational pursuits. Scholastic Dishonesty shall include, but not be limited to: cheating on a test, plagiarism, and collusion.

CODE TWO OFFENSES

A student found guilty of any of the following acts shall be subject to a maximum sanction of University suspension or any sanction not less than disciplinary probation.

1. **Negligent Bodily Harm** – Failure to exercise reasonable care, thereby causing bodily harm to any person; failure to exercise reasonable care, thereby creating a substantial risk of serious bodily harm.
2. **Negligent Destruction of Property** – Failure to exercise reasonable care, thereby damaging, defacing or destroying property of the University or any person on University-owned or-controlled property.
3. **Unauthorized Use of Property** – The unauthorized use of property of the University, on University owned or-controlled property.
4. **Repeated Offenses** – Violation of two or more related Code Three Offenses or repetition within two semesters of any offense included in Code Three.
5. **Theft** – Theft of property of the University, property of a member of the University community, or property of a visitor to the University. Such act constitutes a criminal misdemeanor.
6. **Possession of Stolen Property** – Knowing or being in possession of property stolen from the University or from any other person or agency that may be identified. Such act constitutes a misdemeanor in a criminal court as defined by Louisiana Law.
7. **Disturbing the Peace** – Disturbing the peace and good order of the University by quarreling, wrangling, being intoxicated in public or fighting.

8. **Failure to Comply or Identify** – Failure to comply with directions of University police or any other law enforcement officers acting in performance of their duties and to identify one’s self to these officers when requested to do so.
9. **Unauthorized Use of University Keys** – Unauthorized duplication or-causing to have keys duplicated for any building, laboratory, facility, or room on University owned or controlled property; unauthorized use or lending of any issued key or keys to any person not authorized to use the building, laboratory, facility, or room on University premises.
10. **Misuse of University Telephone/Fax Machine** – Charging any long-distance telephone call, telegraph message or fax message to any telephone on University premises without proper authorization.
11. **Misuse of Identification** – Transferring, lending, borrowing, altering, or otherwise misusing a student identification card.
12. **Aiding and Abetting** – Conspiring with, helping, procuring, or encouraging another person to engage in the violation of Code Two Offenses.
13. **Misuse of University Computer Resources** – Unauthorized use of computing resources is prohibited. This includes, but not limited to, harassment, intimidation, humiliation or bullying by any electronic act; or using the University’s computing resources for personal or financial gains; or modifying or copying records or data belonging to the University; or interfering with the teaching-learning process.

CODE THREE OFFENSES

A student found guilty of any of the following acts shall be subject to a maximum sanction of disciplinary probation or any lesser sanction.

1. **Use of Alcoholic Beverages** – Possession or consumption of alcoholic beverages in any form on or consumption of alcoholic beverages in any form on University-owned or controlled property; failure to comply with State and/or University regulations regarding the use or sale of beer and/or intoxicating liquors on University-owned or – controlled property; disorderly conduct resulting from the illegal use or the abuse of alcoholic beverages.
2. **Possession and/or Use of Fireworks** – Possession or use of fireworks of any description on University premises.
3. **Willful Indecent Exposure** – Willful indecent exposure, including but not limited to exhibitionism and streaking by a person in a place where there are other persons to be offended or likely to suffer emotional harm.
4. **Gambling** – Illegal gambling at any time in any form.
5. **Aiding and Abetting** – Conspiring with, helping, procuring, and/or encouraging another person to engage in the violation of Code Three offenses.
6. **Unauthorized Use of Loud Speaker and Music Boxes** – Use of loud speakers and music boxes on University property without prior approval of the appropriate officials.
7. **Illegal Posting** – Posting of signs or other materials on University property without authorization from the Office of Student Affairs.

8. **Trespassing**– Unauthorized entry to or use of University buildings and grounds.
9. **Cell Phone** – Students are not allowed to use cell phones nor other electronics (MP 3, I Pod, nor Blue Tooth) in the classroom, Library, during assembly, or any other University sponsored programs or other electronic devices.
10. **Identification Cards** – All students must have a valid Student ID card. ID Cards are used for admittance to various SUSLA function, and the ID Cards are mandatory to check out books and Technology Resources.

STUDENT ORGANIZATIONS CONDUCT

Student organizations are subject to the provisions of the Code of Student Conduct. If a student organization is reported to have violated University policies and procedures or University rules and regulations printed in the Code, the Disciplinary Committee will hear the case and impose an appropriate sanction.

Student organizations in violation of the University's policies shall be subject to a maximum sanction of termination of recognition from the University, or any lesser sanction including but not limited to, restriction or suspension of the use of the facilities and services of the University, suspension of the privilege to sponsor fund raising events, the loss of all funds allocated by the University, and restitution for damage.

AMENDMENTS TO THE CODE OF STUDENT CONDUCT

Proposed amendments shall be reviewed by the Disciplinary Committee and then submitted to the Assistant Vice Chancellor for Student Affairs who will coordinate an extensive review of the amendments. The review shall include, but not limited to, consultation with the Student Government Association and other appropriate bodies. The Assistant Vice Chancellor for Student Affairs submits recommendations to the Vice Chancellor for Student Affairs for action.

An organized student group judiciary board may propose changes in the Code. Recommendations for changes should be submitted to the Assistant Vice Chancellor for Student Affairs.